



Hope @ Miracle House

Hope @ Miracle House Board Meeting
General Session
September 11, 2023
6:30 pm

Present: Gwen Ceretto, Karen Fernandez, Mark Janzen, Donna Howard, Jacque Kerr, Perla Guerrero, Mary Ellen LeBlanc, Chrystal Cleverly, Veronica Esparsen. Julie Spadi and Sue Hubert
Staff: Deb DeMille, Kellie Holland

Consent Agenda:

Opening Prayer: Jackie

- I. a. Minutes: Motion to accept August 14, Board Minutes. Mary Ellen and Perla 2nd. All agreed.
- b. Treasurer's Report: there were several questions, vote will be made next meeting with report. Karen noted needed to pay rent to 1st UMC.

III. Updates from Board:

- a. Thank you notes: Gwen and Deb sent out Pancake/Walkabout thank you notes to supporters and businesses.
- b. Volunteer Hours: Jacque-10, Gwen-7, Karen- 10, Perla- 2, Mary Ellen- 10, Julie-2, Donna 1 ½, Crystal- 2, Mark- 3, Sue- 2.
- c. Trapper Day's: Not too pleased about location as most of activity was a block away. Will check next year on where will be placed.

ANNUAL Meeting:

1. Budget was presented last meeting for all to see, Motion to accept by Gwen and 2nd by Perla all agreed.
2. Signing of conflict of interest and disclosure papers - signed by all present.
3. Audit: Jackie suggested that we do one every 5 years. Compilation procees, which is reporting the last 3 years of our 1099, is on record in drop box.
4. By-laws: ongoing work in progress
5. Strategic Plan: 2023-2024 - 5 items
 - a. Goal- more board members
 - b. Fundraiser: we have a scheduled pancake breakfast and silent auction for March at the American Legion.
 - c. Job Description
 - d. Moving forward concerning owning our own building

6. Calander for 2024 meeting has been received by board members. Posting annual meeting: suggested we give to the Lost Creek Guide for publication.
7. Officers for 2024:
 1. President: Mark will be new president, motion made by Sue 2nd by Donna all approved.
 2. Vice President: Julie nominated Jacque as Vice President; Perla 2nd motion all agreed.
 3. Treasurer: Karen and Crystal agreed to continue sharing Treasurer duties. Discussion held on hiring an accounting person. Motion was made by Gwen and 2nd by Donna for Mark and Crystal to talk to Gene Reynolds with Karen on zoom on a Wed am or Thursday am. Our year begins July 1, 2024. Meghan Lewis is doing our taxes.
 4. Secretary: Veronia is doing a great job. Mary Ellen called Veronia and she accepted Secretary for 2024.

End of annual meeting: General Session

IV: Setting time limits for guest due to concerns from donors.

- a. Deb noted we have failed to have a firm policy about time allowed in shelter. We have 1 guest, with family, who have been with the program for 11 months and has posted a trip to las Vagas on Facebook, implying she is doing well enough to travel and spend a weekend away. Did not sit well with donor. What do we do. We need a firm policy. The policy we have states if you receive 3 write ups you are out.

2nd problem guest has been with the program for 8 months. Have not been following rules. Inappropriate behavior. Same rule applies to all guest == 3 write ups, and you are out. Need to discuss a time limit with the guest in the program. Crystal suggested at case management meetings with guest would be a good time to have goals for 30 days, 3 months and 6 months. Big discussion, no solution yet. Will have recommendations from Deb and Kelli at next meeting. Mark made a motion to have benchmarks ready for next meeting, Julie 2nd all agreed.

- b. Secura Questionnaire will table until next meeting due in November.

V: a. Voting on new board member.

New member: Lavern Davis. Motion was made to invite Lavern as a new board member by Donna and 2nd by Sue, all agreed.

- b. Request for new board member packet. Mary Ellen stated she had one and Karen stated it was in our files in drop box.

Next Meeting: October 9, 2023

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